

**Highway Construction Materials Technician Certification Board
Meeting Minutes**

September 15, 2020

This online meeting was announced by posting on the internet web site at
<http://oktechcert.org/Meetings>.

The meeting was called to order at 9:00 AM by Matt Romero. The following members/guests were present.

MEMBERS

Matt Romero	ODOT
Larry Patrick	OAPA
T.J. Dill	EST, Inc.
Scott Armstrong	ODOT
Craig Parker	Silver Star Construction
Kenny Seward	ODOT
Clint Mahanay	ACCO
Brent Burwell	ACPA
John Privrat	Duit Construction
Joe Echelle	OTA

GUESTS

Waseem Fazal	FHWA
Troy Travis	OTA
Ed Kirtley	OSU CEAT

STAFF

Steve Cross	Program Director
Steve Sawyer	Program Coordinator
Susan Ramsey	Administrative Assistant

1. Matt Romero determined that a quorum was present and called the meeting to order.
2. Motion to approve minutes of May 26, 2020 made by Larry Patrick, seconded by Joe Echelle. Approved unanimously.
3. Program Coordinator, Steve Sawyer, reported:
 - a) a total of 456 enrollments for FY 2020. Complete financial data was unavailable due to a delay in the June invoice to ODOT but preliminary figures suggested a positive change to the 220 fund balance.. Craig

Parker requested copies of the financial reports be emailed to Board members.

- b) Refitting the existing tables with formica surfaces seemed less effective than replacing the tables with new ones. Equipment acquisitions will be revisited after the pandemic crisis has passed.
 - c) Matt Romero will check on the status of the ODOT/OSU contract.
4. Matt Romero asked all members to be thinking about how we would be training and certifying new technicians during the pandemic. Steve Sawyer reiterated his intent to offer training online and resume in-person certifications with reduced numbers of applicants and adherence to CDC and OSU guidelines regarding Covid-19. Craig Parker suggested that rapid testing may be a viable option. Steve Sawyer will check on the feasibility and availability of testing as well as other forms of screening. John Privat voiced concerns about training attendees having the proper technical equipment to attend the online training sessions. Steve Sawyer will send information regarding computer and internet requirements for online training to all enrollees. The members also recognized that virtual certifications may become necessary in the future. T.J. Dill reported that metal buildings had made remote audio/visual access a challenge.
 5. There was no new business.
 6. Meeting adjourned by the Chair.